

## CCR Probation Workgroup Meeting Minutes

<b>Date:</b> 10/25/2016		<b>Time:</b> 9:30 am to 2:30 pm	<b>Location:</b> UCD Center for Human Services 1632 Da Vinci Court, Room 25-29		
<b>Probation Representatives:</b> Rosie McCool (CPOC), Wayne Barley (Butte County Probation), Lisa Campbell Motten; Felicia Davis (Los Angeles County Probation), Chris Childers (Madera County Probation), Anna Ruiz (Orange County Probation), Greg Glazzard (Monterey County Probation), Tracy Lozado, Margot Quick (Sacramento County Probation), Ed Miller (Shasta County Probation), Juanita Holguin (Ventura County Probation), Nancy Huntley (Placer County Probation).					
<b>Child Welfare County Representatives:</b> Bryan Jones (Sacramento County); Sylvia Deporto (San Francisco County); Jennie Pettet (County Welfare Directors Association)					
<b>Community Advocates:</b> Martha Mathews (Public Council), Nef Francks (CYC), Joy Anderson (CYC), Gail Johnson Vaughan (Families Now), David Steinhart (Commonweal), Susan Kniffen (Children Now), Brain Blalock (Bay Area Legal Aid), Angie Schwartz (Alliance for Children’s Rights), Carroll Schrocar (California Alliance), Adina Kuncz (Alliance for Children’s Rights), Jennifer Rodriguez (Youth Law Center), Joshelyn Hernandez, Alyssum Maguirre (Youth Engagement Program).					
<b>Probation Providers:</b> (FFA and Group Homes) Chandra Lee (Approachable FFA), Elizabeth Siggins (California Alliance of Child and Family Services), Tami Thompson (Environmental Alternatives FFA), Roberto Favela (EMQ-Families First FFA (Uplift Family Services), Nena Paraza (Ready for Life FFA), Chris Burns (Boys Republic Group Home), Shelby Howard (Seneca FFA (CCFF), Sil Orlando (Optimist Youth Home & Family Services FFA), Lawrene Howell (Sierra Sage (ROP), Dan Gallagher (Catholic Charities, St. Vincent Group Home), Aubree Sweeney (Rancho San Antonio), Connie Clendenan (Valley Teen Ranch GH and FFA), Renee Jones (Rainbow Valley), Tim Morrison (Children Now), Kendal Payne (Sequal Youth and Family Services), Rene Salazar (Creative Alternatives FFA)					
<b>Education Representatives</b> Sam Neustadt (SELPA-Solano County)					
<b>Mental Health Representatives</b> Kim Suderman (County Behavioral Health Directors Association), Marni Sandoval (Monterey County Behavioral Health), Melissa Jacobs (Sacramento County Behavioral Health), Jacqui Coulter (San Joaquin County Behavioral Health).					
<b>Government Partners:</b> Stuart Oppenheim (Child and Family Policy Institute of CA), Carol Richie (UCD Resource Center for Family Focused)					
<b>State Agency:</b> John Sanfilippo (CDSS FCARB Branch), Lesley Tejada (CDSS Child and Youth Permanency Branch), Theresa Thurmond, Teresa Owensby, Rami Chand, Irma Munoz, Alma Lopez, Leeland Turner, Gina Jones, Teresa Owensby (CDSS CCR Branch), Ronald Leslie (CDSS CCL), Michelle Grant (California Department of Corrections and Rehabilitation), Roy Romero (CDSS New Systems)					
Presenter(s)	Time	Agenda Items and Discussion (Major Points)	Action item	Responsible Person	Timeframe
Stuart Oppenheim	9:30 am	<b>1. Welcome and Introductions</b> <ul style="list-style-type: none"><li>▪ Review agenda</li></ul>	None	None	N/A
Rami Chand, Theresa Thurmond, Theresa Owensby	9: 45 am	<b>2. CCR Updates</b> <ul style="list-style-type: none"><li>➤ The Short-Term Residential Therapeutic Program (STRTP) Interim Licensing Standards (ILS) was released on October 14, 2016. The Foster Family Agencies (FFA) Interim Licensing Standards (ILS) was released on August 30, 2016. Both ILS are posted on the CCR website: <a href="http://www.cdss.ca.gov/cdssweb/PG4869.htm">http://www.cdss.ca.gov/cdssweb/PG4869.htm</a></li><li>• CCL held a series of regional meetings to provide technical assistance to providers regarding the FFA ILS. For information about the STRTP ILS, please</li></ul>			

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		<p>see item # 8.</p> <ul style="list-style-type: none"> <li>➤ The Mental Health Workgroup has concluded and will no longer be meeting at this time. CDSS and DHCS have committed to work together to develop a “road map” for accessing needed Specialty Mental Health Services through county Mental Health Plans, and non-specialty services through Managed Care Plans or the Fee For Service system by early December 2016 clarifying the system in language child welfare and probation partners systems understand.</li> <li>➤ Additionally, DHCS has released for stakeholder feedback the Mental Health Program Approval Protocol which incorporates the Medi-Cal certification for Specialty Mental Health Services. STRTPs will have 12 months following licensure to complete the Mental Health Program Approval. For more information contact: <a href="mailto:Michel.taylor@dhcs.ca.gov">Michel.taylor@dhcs.ca.gov</a></li> <li>➤ The Stakeholder Implementation Advisory Committee workgroup will be on November 14, 2016. Also the State and County CCR implementation team continues to meet and has created an Education sub-group.</li> <li>➤ CDSS is working on instructions/guidance letters relating to CCR. Upcoming All County Letters include Interagency Placement Committee, County Review of Program Statement, Second Level Review of STRTP Placement, Respite Care, and an All County Information Notice on AB 1997.</li> <li>➤ For additional information about other CCR meetings, workgroups, and unit updates, please subscribe to the CCR newsletter @ <a href="mailto:ccr@dss.ca.gov">ccr@dss.ca.gov</a></li> </ul>			
<p>Panel Presentation: Alyssum Maguire Alexis Barries Jocelyn Hernandez Irma Munoz</p>	10:00 am	<p><b>3. Youth Engagement Project Presentation</b></p> <ul style="list-style-type: none"> <li>▪ Overview of YEP, Booklet &amp; Flyer</li> <li>▪ Recruitment for YEP Youth</li> <li>▪ Focus Group Feedback</li> </ul> <ul style="list-style-type: none"> <li>➤ YEP’s mission is to strengthen and enhance youth engagement. YEP partners with CDSS and Child Welfare.</li> <li>➤ YEP collaborate with County Contacts on local projects relating to the Child Welfare System. There are 2 YEP Ambassadors and 2 County Contacts in Los Angeles, Ventura, Monterey, Santa Clara, Stanislaus, Yolo, Sacramento, and Placer. These projects include Outreach-Housing, Resource Family Recruitment, Engagement in ILP services, and Foster Youth Rights Training. Refer to the YEP website @ <a href="http://www.cfpic.org/projects/yep">www.cfpic.org/projects/yep</a> for further information local projects.</li> <li>➤ YEP Ambassadors provide technical assistance (TA) to CDSS, examples of TA include monthly focus workgroups, participation in stakeholder meetings and workgroups, reviewing documents.</li> </ul>			

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		<ul style="list-style-type: none"> <li>➤ On May 5, 2016, the YEP brought youth, county, state, and community partners together for CCR Convening, which resulted in a booklet being created that provides ways to engage youth on the CCR process (refer to attachment). YEP Ambassadors also created a CCR brochure for youth and explains CCR from a youth perspective. Also includes items that youth felt needed to be explained to them regarding CCR. Refer to attached CCR Brochure.</li> <li>➤ A CDSS/YEP Focus Group was held on October 2016 that included YEP Ambassadors with former experiences in Child Welfare/Probation. The YEP Ambassadors reported: <ul style="list-style-type: none"> <li>➤ Leaving the juvenile hall felt overwhelming and the youth needed reassurance on where he would be moving to next.</li> <li>➤ Important to educate and prepare the youth about a Child and Family Team, before he/she attends.</li> <li>➤ It is important for youth to have pre-placement visits with their prospective (resource) family. <ul style="list-style-type: none"> <li>○ Other Youth Key Messages from the Focus Group include: Place youth in Families not facilitates, “New Words” CCR (youth not understanding CCR), Less moving (to new homes), Youth Voice Matters, Permanency (Who do you want in your life?), &amp; Child and Family Team (What is it?).</li> </ul> </li> </ul> </li> <li>➤ Jocelyn Hernandez (YEP Ambassdor from LA) stated her Probation Officer is the reason she decided to be a YEP Ambassador. She also shared the following: <ul style="list-style-type: none"> <li>○ There are fears about adoption among youth. The biggest fear for youth is they are not able to be adopted after turning 18 years old. Youth often feel that they are no longer wanted, and that they don’t have other options. Social Workers don’t insist enough in adoption as they do with being in an Independent Living Program. Youth need to know more about CCR, AB12, and housing options such as living in a college dorm. Adoption is another great idea that should be spoken more often when speaking with youth. The first assumption among group homes and foster parents about youth, 15-18 years old, is that youth have a problem.</li> <li>○ Youth need to be asked where they want to live and provide them with the services that they really need. Teens don’t want to be anywhere that they don’t want to be. The youth deserve to be in a family, so ask them “Where do you want to be?” Adoptive, bio</li> </ul> </li> </ul>			
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		<p>family, best friend's parent, etc. This is the youth's opportunity to be in control.</p> <ul style="list-style-type: none"> <li>➤ Alexis Barriers, include who she is shared her experience about being in foster care for several years and that she would have like to be adopted. Her older sister at age 17 (who was a Probation crossover youth with a baby) was adopted by a family. Permanency also doesn't always mean adoption. Older youth think adoption is not an option because that's what they are told by their workers and even group home staff. Permanent connections for Alexis have included faith based organizations, like her church. (any others mentioned?)</li> <li>➤ Lisa Campbell-Motten reported that in LA County there have been 8 Probation Youth adoptions in California, and 1 Adult Probation adoption that occurred in Nevada.</li> <li>➤ YEP is recruiting for Probation Child Welfare Ambassadors, since they will be expanding in two counties, and need 2 youth in Monterey and Santa Clara and 1 youth in Sacramento, Yolo, and Ventura. The Child Welfare Services agency must be on board with the youth and a Child Welfare/Probation partnership is an option. Age requirements are between 18 - 24 years old. For further YEP recruitment information, refer to attached Power Point/Flyer info.</li> <li>➤ If anyone knows of a Probation Youth (current/former) who wants to be a YEP Ambassador, or have any questions on YEP, please contact Allysum Maguire (Project Coordinator) at <a href="mailto:Alyssum.Maguire@cfpic.org">Alyssum.Maguire@cfpic.org</a> or (530) 520-1676, or contact YEP at their website: <a href="http://www.cfpic.org/projects/yep">www.cfpic.org/projects/yep</a></li> </ul>			
Rami Chand	11:00 am	<p><b>4. Multi-agency County Implementation Guide</b></p> <ul style="list-style-type: none"> <li>a) County Guide <ul style="list-style-type: none"> <li>▪ Are you using it? How are you using it?</li> <li>▪ What is not covered? Barriers arising?</li> </ul> </li> <li>b) Provider Guide Update</li> <li>➤ The Multi-agency County Implementation Guide was included in an All County Information letter <a href="#">ACIN I-50-16 (July 8, 2016)</a> CCR (Assembly Bill (AB) 403 General Information). The guide outlines how agencies can implement CCR at the local level and transition youth from lower level RCL group homes to family based care..</li> <li>➤ Three counties in the room confirmed using the Multi-agency County Implementation guide. Five counties were familiar with it.</li> <li>➤ San Francisco County Child Welfare are using the guide in their county and meeting monthly CDSS is behind on CCR implementation</li> </ul>			

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		guidance/instruction as compared to where they are at.			
John Sanfilippo	11:30 am	<p>➤</p> <p><b>5. STRTP Transition/Group Homes Extensions</b></p> <p>a) Tracking provider extension Information</p> <p>b) Group Home Extension Process</p> <ul style="list-style-type: none"> <li>▪ In-State</li> <li>▪ Out –of State</li> </ul> <p>c) What barriers have arisen?</p> <p>d) Other options for Group Homes</p> <p>➤ FCARB presented a status update on the group home extensions process. Reference <a href="#">ACL 16-65 (August 19, 2016)</a> AB 403 Group Home Extension Request To Continue Placements And Current Rate Classification Level (RCL) Rate.</p> <p>➤ The group home extension requests are submitted to the Foster Care Rates Bureau (FCARB) for approval. If approved, the group home will continue to receive the same RCL rate. The request can be made by the county where the youth is placed, or a host county. The group home extension process also applies to Out of State Group Homes. Due date for the group home extension is November 11, 2016, and it may take up to 45 days for FCARB to review the extension for approval or denial.</p> <p>➤ Currently, FCARB has received 100 group home extension requests and approved 70. Once approved or denied, FCARB is sending letters to the group home and county on the approval/denial information.</p> <p>➤ The question was asked if there is a due process for a group home extension denial. FCARB was not sure and would check into this matter. <b>Update:</b> Clarification - There have been no group home extensions that have been denied, it was previously reported 5 group home extensions were denied.</p> <p>➤ Another question was asked if after extension is approved yet there is a CCL licensing complaint on that group home, would this prevent the group home from obtaining a STRTP license. The response was these types of incidents is on a case by case basis, and will need to be reviewed by CCL.</p> <p>➤ Question was asked does a group home need an extension, if they plan to convert to a STRTP? The response was if the group home is not licensed by CCL as a STRTP by 1/1/17, they will need the extension to continue to receive the RCL funding.</p> <p>➤ Request was made by Child Welfare and Probation counties, if FCARB can determine an easier access method to know which group homes have</p>	<p>Check if group homes have a due process for a denial of an extension.</p> <p>Check if there can be an easier access method to know which group homes have been approved or denied.</p>	FCARB	

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		approved extensions to avoid counties from duplicating the extension requests, in particular for group homes that are already approved. FCARB will check to see if there can be a different method for this to happen. However at this time, the only method to verify who has an approved group home extension is by contacting FCARB at (916) 651-2752 or email <a href="mailto:fosterca@dss.ca.gov">fosterca@dss.ca.gov</a> .			
<b>Lunch</b>	12:00 pm	<b>Lunch</b>			
Kim Suderman	1:00pm	<b>6. Medical Necessity</b> <ul style="list-style-type: none"> <li>▪ Mental Health/Probation Chart</li> <li>➤ Overview on a Mental Health/Probation Chart comparison chart was provided that included how Probation Youth behaviors/emotions can be connected to mental health symptoms.</li> <li>➤ When working with youth, probation officers need to look at the onset of the behavior, frequency of the behavior, defense mechanisms, and trauma screening.</li> <li>➤ Volume, pace, speech, and gestures are important to observe when working with probation youth and for the mental health therapist to know.</li> </ul>			
Teresa Owensby	12:45	<b>7. Short-Term Residential Therapeutic Program</b> <ul style="list-style-type: none"> <li>a) Eligibility Criteria (WIC Code 11462.01)</li> <li>➤ Overview on the STRTP eligibility criteria was explained. The STRTP Program Statement template and other documents will be released soon. STRTP ILS is posted on the CCR <a href="http://www.cdss.ca.gov/cdssweb/PG4869.htm">http://www.cdss.ca.gov/cdssweb/PG4869.htm</a></li> <li>➤ An Informational STRTP Webinar is schedule on November 18<sup>th</sup> at 1:30pm To register, refer to link: <a href="https://attendee.gotowebinar.com/register/5095448422925726723">https://attendee.gotowebinar.com/register/5095448422925726723</a>. The Informational Webinar will provide a walk-through of the STRTP Interim Licensing Standards, similar to what will be presented at the Regional STRTP Orientation.</li> <li>➤ CDSS is hosting regional STRTP Provider Orientations across the state for Group Homes that are ready to transition to become an STRTP within the next 6 months. This Orientation is a requirement for Group Homes to become an STRTP.</li> </ul> <p>Location and Dates of the CCL Regional Orientation trainings:</p> <ul style="list-style-type: none"> <li>➤ Sacramento: October 28, 2016</li> <li>➤ Fresno: November 1, 2016</li> <li>➤ Oakland: November 3, 2016</li> <li>➤ Riverside: November 7, 2016 (Mission Inn)</li> <li>➤ Culver City: November 8, 2016 (will be announced once a</li> </ul>			

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		<p>location is identified)</p> <ul style="list-style-type: none"> <li>➤ San Gabriel: November 10, 2016 (will be announced once a location is identified)</li> </ul> <p>Contact Mai Yer Vang, CCR Branch to RSVP or find out more information on this matter at <a href="mailto:MaiYer.Vang@dss.ca.gov">MaiYer.Vang@dss.ca.gov</a> or (916) 651-9438.</p> <p>STRTP eligibility requirements:</p> <ul style="list-style-type: none"> <li>➤ A STRTP may accept for placement a child who meets the following criteria: <ul style="list-style-type: none"> <li>➤ The child does not require inpatient care in a licensed health facility.</li> <li>➤ The child has been assessed as requiring the level of services provided in a STRTP in order to maintain the safety and well-being of the child or others due to behaviors, including those resulting from traumas, that render the child or those around the child unsafe or at risk of harm, or that prevent the effective delivery of needed services and supports provided in the child's own home or in other family settings, such as with a relative, guardian, foster family, resource family, or adoptive family.</li> </ul> </li> </ul> <p>The assessment shall ensure the child has needs in common with other children or youth in the care of the facility, consistent with subdivision (c) of Section 16514. The child meets at least one of the following conditions:</p> <ul style="list-style-type: none"> <li>➤ The child has been assessed, as meeting the medical necessity criteria for Medi-Cal specialty mental health services.</li> <li>➤ The child has been assessed, as seriously emotionally disturbed, as defined in subdivision (a) of Section 5600.3.</li> <li>➤ The child requires emergency placement.</li> </ul> <p>8. The child has been assessed, as requiring the level of services provided by the short-term residential therapeutic program in order to meet his or her behavioral or therapeutic needs.</p>			
Irma Munoz Rami Chand	12:45 pm	<p><b>9. Interagency Placement Committee (IPC)</b></p> <ul style="list-style-type: none"> <li>▪ How are you currently using IPC?</li> <li>▪ Challenges or barriers?</li> <li>▪ Definition (WIC Code 4096)</li> </ul> <ul style="list-style-type: none"> <li>➤ Discussion occurred on the IPC in particular when determine if a youth can be placed in a group home RCL 13/14. Some counties invite their families to the IPC meetings and have a dispute process in place.</li> <li>➤ Monterey County Probation didn't see any barriers with the new IPC requirements from their county's current IPC process.</li> <li>➤ LA and San Francisco proposed that the IPC and CFT be a join process, but smaller counties expressed that this would be very difficult due to their staff limitations.</li> </ul>			

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		➤ Due to time, the IPC discussion was not completed, and will be followed up at the next Probation Workgroup.			
Stuart Oppenheim	2:15pm	<b>9) Next Steps</b> a) Next meeting ➤ Date: November 15, 2016 (Tuesday) Time: 9:30 am – 2:30 pm Location: UC Davis, Activities and Recreation Center (ARC) Building Address: 232 ARC, One Shields Avenue, Davis, CA 95616 Open to State/County/Stakeholders by invite only Agenda Topics: <ul style="list-style-type: none"> <li>○ Prevention, Transition, Aftercare Services</li> <li>○ Funding strategies</li> <li>○ Child and Family Team</li> </ul> ➤ No Meeting in December 2016 ➤ Future Meetings 2017 Dates: January 10, 2017 (Tuesday), February 15, 2017 (Wednesday) and March 14, 2017 (Tuesday) Same Date and Location <ul style="list-style-type: none"> <li>○ Time: 9:30 am – 2:30 pm</li> <li>○ Location: California Department of Social Services Address: 744 P Street, Sacramento, CA 95618</li> </ul> Agenda Topics: TBD Open to State/County/Stakeholders by invite only			
<b>Next Meeting:</b> Next Meeting November 15, 2016 at ARC, Davis CA					

### Attachments

- 1) CCR Agenda
- 2) CCR Probation Power Point 10-25-16
- 3) YEP Documents
- 4) Mental Health/Probation Chart